



**FLORIDA-BAHAMAS SYNOD
OF THE
EVANGELICAL LUTHERAN CHURCH IN AMERICA**

SYNOD DEACON TRAINING RECORD

Candidate Name: _____
(Please Print)

Congregation Name/City: _____
(Please Print)

Pastor Name: _____
(Please Print)

1. Date Application Forwarded to Synod _____
2. Date of acceptance to program _____
3. Date Training Began _____
4. Date Training Completed _____
5. Date of Letter to Bishop requesting Consecration _____
(Original Copy of Training Record **Must** accompany letter)
6. Date of Consecration _____

04/06
10/06 Revised

**Florida-Bahamas Synod: Synod Deacon
Permanent Training/Qualifications Record**

Name: _____ Church: _____

Required Classes	Date Started	Initials	Date Completed	Initials
<p>Old Testament Survey Text: <i>Holy Bible</i> Instructor:</p> <p>New Testament Survey Text: <i>Holy Bible</i> Instructor:</p> <p>Lutheran Confessions (Part 1) Text: <i>Book of Concord</i> Instructor:</p> <p>Lutheran Confessions (Part 2) Text: <i>Lutheranism/ Book of Concord</i> Instructor:</p> <p>Worship Fundamentals Text: <i>Lutheran Book of Worship</i> Instructor:</p> <p>Spiritual Formation Seminar Text: <i>Spirituality: Invitation to a Closer Relationship with God</i> Instructor:</p> <p>What Shall I Say? Discerning God's Call To Ministry Text: <i>What Shall I Say</i> Instructor:</p> <p><u>Other Required Items</u></p> <p>Attendance at a Deacon's Table Talk Session</p> <p>Attendance at a Deacon's Annual Retreat</p>				

Elective Classes	Date Started	Initials	Date Completed	Initials
<p>Worship II Text: <i>Lutheran Book of Worship</i> Instructor</p> <p>Teaching the Catechism Text: <i>Large Catechism</i> Instructor</p> <p>Others courses as required by the Pastor</p>				

Practicum & Pastoral Supervision	Date Started	Initials	Date Completed	Initials
<p>Liturgical:</p> <ul style="list-style-type: none"> ● Assist in worship: <ul style="list-style-type: none"> ○ Occasional Services ○ Rites ○ Ceremonies ○ Prayer services ○ Service of the Word ○ Matins ○ Vespers ○ Compline <p><i>Source document: Occasional Service Book & LBW</i></p> <ul style="list-style-type: none"> ● Carry Pascal Candle in procession ● Assist in Liturgies and Sacraments ● Read the gospel lesson in worship ● Compose and say the bidding prayers of the congregation at worship services ● Prepare the table for Eucharist at worship ● Distribute Communion to sick and homebound <ul style="list-style-type: none"> ○ Train other lay assistants to distribute communion to the homebound ● Lead music ● Other specific forms of ministry ● Preach – <i>The Preachers Edge</i> <i>Making Good Preaching Better</i> <p><i>Source document: Occasional Service Book & LBW</i></p> <p>Pastoral:</p> <ul style="list-style-type: none"> ● Visit the sick and homebound ● Visit prospective new members of the congregation ● Participate in new member orientation ● Teach catechism and other classes ● Lead study groups ● Lead prayer groups ● Coordinate and train: <ul style="list-style-type: none"> ○ Ushers ○ Greeters ○ Altar care ○ Liturgical participants ○ Respond in crisis situations providing physical and spiritual attendance ○ Provide leadership at Congregational spiritual retreats <p>Outreach and Service Ministry:</p> <ul style="list-style-type: none"> ● Parameters determined by pastor: 				

Ongoing Ministry:

- Meet with Pastor regularly for:
 - Ongoing study
 - Attend to deacon's spiritual growth
 - Meet with pastor for "mutual consolation and conversation"
 - Read and discuss:
 - *Diakonia* Booklet
 - *Servant*: James Hunter

Accountability:

- Submit regular reports

***Special Note- Pastors may require additional courses, curriculum or subject matter, which is not listed. The candidate comes under the direct supervision of the pastor and serves at the pastor's discretion.**

***Courses may be taken through SELECT or attendance at one of the educational centers or taught by Pastors.**

Listing of Books

- 1) The Servant, John Hunter, ISBN 0761513698
- 2) The Book of Concord, ISBN 0800627407
- 3) Lutheranism, Eric W. Gritsch & Robert W. Jensen, ISBN 0800612469
- 4) What Shall I Say? Discerning God's Call to Ministry, ISBN 0963663011
- 5) Spirituality: Invitation to a closer relationship with God, (Individual ISBN 60000109180), (Group ISBN 60000109199)
- 6) The Preachers Edge, Jerry Schmalenberger, ISBN 078800767X
- 7) Making Good Preaching Better, Alvin C. Rueter, ISBN 0814622151
- 8) Lutheran Book of Worship
- 9) Occasional Service Book
- 10) Various training books for lay assistants, liturgist, ushers, greeters, and visitors available through Augsburg Fortress
- 11) Lectionary punctuation guide and writing prayers booklet

Suggested Readings

- 1) The Diaconate: A Full and Equal Order, James Monroe Barnett, Trinity Press International, ISBN 1563380935
- 2) Diakonia: Reinterpreting the ancient sources, John N. Collins, Oxford University Press, ISBN 0195060679
- 3) Deacons and the Church: Making Connection between the Old and the New, Morehouse Publishing, ISBN 0819219339
- 4) Christian in Society: Luther, the Bible and Social Ethics, William H. Lazareth, Fortress Press, ISBN 0800632923
- 5) The Hospital Handbook: A Practical Guide to Hospital Visitation, Reimer & Wagner, Morehouse Publishing, ISBN 0819214701
- 6) Critical Moment of Ministry: A change of Pastors, Loren B. Mead, Alban Institute, No AL94, ISBN 1566990173